

**Secretary-Treasurer: Donna Vine**  
**Recorder: Inika Anderson, Executive Director**

38 CSEM voting members present (quorum = 25)

## **MINUTES**

1. Approval of Agenda

Motion 2024-01 to approve the agenda of the November 22, 2024 CSEM AGM.

Moved: Laurie Mereu; seconded: Cathy Murray. Carried.

2. Approval of the 2023 AGM Minutes (M)

Motion 2024-02 to approve the minutes of October 27, 2023 CSEM AGM.

Moved: Stan Van Uum; seconded: Mahua Ghosh. Carried.

3. President's Report: President Céline Huot reported on CSEM's success stories over the past year, including partnerships with the Endocrine Society, CSEM's management of the 2024 Parathyroid Summit, and CSEM's presentation at the 2024 International Congress of Endocrinology in Dubai. See the 2024 Annual Report for the President's Message.

4. Secretary-Treasurer's Report: Donna Vine

a. Financial Statements to May 31, 2023 (M)

Motion 2024-03 to approve the 2024 audited financial statements.

Moved: Laurie Mereu; seconded: Chris Tran. Carried.

b. Appointment of Auditors (M)

Motion 2024-04 to approve Marcil-Lavallée, Chartered Accountants, as CSEM's auditor for 2024-2025.

Moved: Breay Paty; seconded: Naomi Severin. Carried.

Discussion: 2024 Financial Statements were reviewed, and a draft 2024-2025 Budget was discussed, as approved by CSEM Council on November 24, 2025. A deficit budget for 2025 was approved due to increased expenses due including a redevelopment of CSEM's website, the addition of the CPD Manager as a full-time staff person, and a 50% increase in travel grants for residents. While CSEM has increased its investment in members, membership fees have remained stable at \$100 for more than 2 decades with no adjustment for inflation while member benefits have increased.

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**5. Nominating Committee Report: Stan Van Uum**

- a. Recognition of Outgoing Council Directors: CSEM recognizes the contributions of outgoing Council Directors who have completed their terms: Robbie Goldberg, Hortensia Mircescu, and Cathy Murray. Aliya Khan as completed a first time and is renewing for a second term. Donna Vine has been appointed by Council as Secretary Treasurer.
- b. Presentation of Slate of Proposed Council Directors: Proposed directors include Sandra Cooke-Hubley, Robyn Houlden, and Oriana Yu.
- c. Election of Incoming and Renewing Council Directors (M)

The 2024-2025 slate of Council Directors was circulated in advance of the CSEM AGM.

Motion 2024-05 to approve the 2024-2025 slate of Council Directors; moved: Mahua Ghosh; seconded: Carol Joyce. Carried.

**6. Executive Director's Report: Inika Anderson**

CSEM currently has 632 members: 317 active endocrinologists, 91 early career, 80 residents, 72 emeritus, 68 students, and 4 corresponding members.

Two Society goals from 2023-2024 have been completed: David Robinson was recruited as a full time CPD Manager, and CSEM's website redesign is underway. Two goals are underdevelopment: a board strategy session was held November 2024 however, a member survey and CPD needs assessment needs to be completed. A new member database is also required however, this is postponed until the new website has been launched. Preliminary work only has begun on the exploration of a CSEM journal.

2024-2025 Priorities include: Website launch in the Spring 2025, development of a 3-year strategic plan, and conducting the CPD Needs Assessment.

**7. Other Business**

No additional business was raised.

**8. Adjournment**

Motion 2024-06 to adjourn the 2024 CSEM AGM.

Moved: Laurie Mereu; seconded: Donna Vine. Carried.